

Newburyport School Committee
Policy Subcommittee
Meeting Agenda
September 12, 2022
7:00 PM
Nock Library

Attendees: Sheila Spalding, Sean Gallagher , Steve Cole , Juliet Walker

Meeting called to order at 7:05pm

1. Naming Policy

- a. Review of Lions club request for permission to put up a memorial plaque honoring Mr. Kolman
 - i. Sean explained that there is a history related to naming and that he brought this in front of SC for an opinion
 - ii. Committee discussion related to Memorials Policy (FFA) and SC role
 - iii. NEF representatives in attendance explained that the Lion's Club declined to participate in the Naming process, but they offered to help find an alternative location in the City – NEF continues to be willing to work with them
- b. Sheila asked if NEF would like any clarification or improvements to the existing policy – NEF mentioned that it might helpful to clarify if hallways are covered
- c. Discussion – policy seems flexible enough as it is, final decision is up to the SC, maybe rename the policy to remove “new facilities” from the title, reference schools facilities and parts
- d. Memorials policy seems to apply to Lions Club request, which requires no further action
- e. Sean will follow-up with Lions Club to discuss other options for recognizing Mr. Kolman
- f. NEF list of facilities should be reviewed by SC annually
- g. Naming policy to be reviewed further during upcoming MASC policy review

2. MASC – policy review

- a. Call with Dorothy Presser at MASC
- b. Next steps – set up a contract
- c. Send Dorothy existing policies and collective bargaining agreements
- d. Follow-up once the MASC has merged the existing docs with their manual
- e. Working meetings with MASC to go over policies
- f. How long does the process typically take? Billed over 3 years, but can take less time (18 months to 2 year range)
- g. How do updates get approved – can do it by section or “in form” (as interim) or all at once at the end – up to us to do this.
- h. Joanne to send Word version to MASC

3. Superintendent Evaluation

- a. Amend policy to reflect current practice – 2 year cycle (summative and formative on alternating years), up to 3 years annual evaluation
- b. Sean recommends using Vector system for the formative assessment

Meeting adjourned at 8:10pm